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HIPAA and the IBCLC

HIPAA documents for the lactation consultant!

What is HIPAA?

- The Health Insurance Portability and Accountability Act of 1996. It is a federal law designed to improve access to and continuity of health insurance.
- Privacy protection is one of HIPAA's most far-reaching sections. Your work with a breastfeeding dyad is to be *kept confidential* – between you, mom and mom's health care providers.
- The IBCLC has new responsibilities under HIPAA:
 - ▶ tell mom she is entitled to privacy ...
 - ▶ prove that you have done so ...
 - ▶ make sure that others you work with also protect mom's privacy.
- Lots of paperwork is needed to meet all of HIPAA's requirements. Paperwork that *you* understand, so you can explain it to mom. Most of the documents out there are too long and confusing, with contingencies that just don't make sense for a lactation consultant.

What is on *HIPAA and the IBCLC*?

- This CD-R contains HIPAA documents, *written in plain, easy-to-understand language*, that you can start using immediately:
 - ▶ Authorization form to release protected health information (PHI)
 - ▶ Business associate agreement to protect PHI
 - ▶ Consent form for a lactation consultation
 - ▶ Fax cover sheet for sending lactation reports
 - ▶ HIPAA Notice of Privacy Practices – solo practitioner
 - ▶ HIPAA Notice of Privacy Practices – practice with more than one HCP
- A cover letter explaining how to add these documents to your computer – and change or personalize them as you see fit.
- Forms that meet the confidentiality requirements of HIPAA, the IBLCE Code of Ethics and the ILCA Standards of Practice.
- Copyright permission to use and adapt the documents to fit your needs – now, and in the future.
- Practice tips about HIPAA, and why each document is needed.

Who is Liz Brooks?

- Elizabeth C. Brooks received her IBCLC in 1997; she has been a private practice lactation consultant (PPLC) since 1999.
- She received her law degree in 1983, and has expertise in litigation, lobbying, ethics, administrative and criminal law.
- Liz has been a frequent speaker on ethics, law and business practices affecting the IBCLC:
 - ▶ ILCA international conference in 2002, and each year since 2004
 - ▶ PPLC Conference every year since 2000
 - ▶ lactation conferences in (OH, GA, NJ, NY, TN, FL, CA, PA, VA, MD); future dates in Austria and Canada
- ◆ Liz likes to blend her professional interests: when IBCLCs have conflicting legal obligations, Liz likes to sort it all out, explain it in plain language, and offer a clear course of action
- ◆ And that is why she wrote *HIPAA and the IBCLC*!

HIPAA and the IBCLC is \$25.00 (no charge for shipping & handling; extra 6% tax for PA residents)

Send this form directly to Liz: **Elizabeth C. Brooks, JD, IBCLC • 7906 Pine Road • Wyndmoor, PA 19038**

Name

Address

City

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Zip

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Phone no.

E-mail address

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